

Residential Application Form

Name: _____ Property: _____

Thank you for your interest in one of our available properties. To consider your application we require you to:

- Fill in completely and sign the application form with all relevant information, reference details and all persons wishing to reside clearly indicated
- Read and sign the Privacy Act Acknowledgment Form
- Each applicant is to complete a separate form and provide identification as outlined below
- **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

proof of identification required

Each applicant is required to provide at least 1 from each section below

Identification Required per Applicant

Proof of Income (compulsory)

x x x x x

Current Agent Rent History Ledger / Record
(compulsory if currently renting)

x x x x x

Current Driver's Licence (with photo)

Passport

Proof of Age Card (with photo)

x x x x x

Latest Telephone Account (Landline Only)

Latest Electricity or Gas Account (With Address)

Bank Statement

x x x x x

Medicare Card

Pension Card

Health Care Card

Birth Certificate

processing & application acceptance / non acceptance

- Your application will be processed with the information provided and checked against national databases (TICA & BarclayMIS) then submitted to the landlord for their acceptance or non-acceptance for tenancy.
- Your application can only be processed on the understanding that you have inspected the property and accept the property in its current state.
- On approval of your application, you will need to pay a holding fee (1 week rent) which will be forfeited if you choose not to sign the lease. This will secure the property exclusively for 7 days.
- On lease signing you will be required to pay bond (4 weeks rent) and 1 additional week rent. This must be paid at lease signing via bank cheque or money order and show proof of a recurring payment set up to pay your rent, prior to us releasing the keys for the property to you.
- It is the tenant's responsibility to arrange connection of electricity, telephone and gas supply to the property. By completing page 4 of this application, we can help get this started for you.

NOTE: The applicant agrees to the agent verifying all references in this application

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property details

Address of the property you would like to rent? _____

Preferred lease start date? _____

Preferred lease term? _____

How many tenants will occupy the property? _____ Adults / _____ Children – ages _____

List names and ages of any adults and/or dependents to reside in the property not named as a tenant on the lease:

Pets: Yes / No – if you wish to have pets at the property, a pet application form must also be completed

Do you own a lawnmower? YES / NO

During my inspection of this property I found it to be in a reasonably clean condition YES / NO

If 'no', I believe the following items should be attended to prior to the commencement of my tenancy. I acknowledge that these items are subject to the landlords approval:

employment details

Your current occupation _____ FULL TIME / PART TIME / CASUAL

Employer's name (inc. accountant if self employed or institution if student)

Employer's address _____

Contact name _____ Phone number _____

Length of employment _____ Weekly Net Income \$ _____

CENTRELINK PAYMENTS \$ _____ per week / fortnight

Your previous employment details

Occupation _____ Employer's name _____

Length of employment _____ Weekly Net Income \$ _____

personal references

Person to contact in emergency _____

Relationship to you _____ Phone number _____

2 personal references (not related to you)

1. Surname _____ Given Name/s _____

Relationship to you _____ Phone number _____

2. Surname _____ Given Name/s _____

Relationship to you _____ Phone number _____

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personal details

Mr / Ms / Miss / Mrs / Other _____ Marital Status _____
Surname _____ Given Name/s _____
Date of Birth _____ Driver's licence number _____
Passport number _____ Passport country _____
Pension number (if applicable) _____ Pension type (if applicable) _____
Home phone _____ Mobile phone _____
Work phone _____ Fax _____
Email _____

rental history

Your current address _____

How long have you lived at your current address? _____

Why are you leaving this address? _____

Landlord/Agent details of this property (if applicable)

Name of landlord/agent _____ Landlord/agent's phone _____

Weekly Rent Paid \$ _____ Landlord/agent's fax _____

What was your previous residential address? _____

How long did you live at this address? _____

Reason for leaving this address: _____

Landlord/Agent details of this property (if applicable)

Name of landlord/agent _____ Landlord/agent's phone _____

Weekly Rent Paid \$ _____ Landlord/agent's fax _____

Was the bond refunded in full? _____

declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord.

I declare that all information contained in this application is true, correct and given of my own free will.

I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to contact any of the referees I have given in this application to carry out a credit check on me

I agree to setup a recurring rent payment to ensure my payments come through by the due date

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

* communicate with the owner and select a tenant

* prepare lease/tenancy documents

* allow tradespeople or equivalent organisations to contact me

* lodge / claim / transfer to / from a Bond Authority

* refer to Tribunals/Courts & Statutory Authorities (if applicable)

* refer to collection agents / lawyers (if applicable)

* complete credit checks with TICA (Tenancy Information Centre Australia) & Barclay MIS debt collectors

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease / tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signed _____ **Date** _____

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connectnow.

Phone: 1300 554 323
Fax: 1300 889 598
Web: www.connectnow.com.au

A Free Service – Connecting Your Home Services Has Never Been Easier!

Connectnow is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-TV to a choice of Australia's leading providers. connectnow can also assist with discounted quotes for removalists, van/truck hire, cleaning services & security monitoring.

No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call.

Simply fill in your details below and a connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you please phone 1300 554 323 to ensure connection can be completed by your requested date.

Dr Mr Mrs Miss Ms

Surname _____ Given Name/s _____

Property Address _____ Suburb _____ Post Code _____

Pension No _____ DOB ____/____/____ Drivers Lic. _____ State _____

Home Ph _____ Work Ph _____ Mobile Ph _____

Email _____ Date of Connections ____/____/____

Declaration:

Connection of your utilities will only be initiated once a representative has discussed your details with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s). The privacy of our customers is of vital importance to connectnow.

I consent to the collection of my personal information by Connectnow Pty Ltd ACN 79 097 398 662 for the purposes of arranging for the connection and or disconnection of the nominated moving and connections services and related services, and to providing my personal information contained in this application to the relevant service providers, in accordance with Connectnow's Privacy Policy (which is available for my inspection at www.connectnow.com.au)

Connectnow and those service providers may contact me from time to time (including by electronic means) to let me know about new or existing products or services. I understand that I can contact Connectnow at any time if I do not want to receive that information from Connectnow or if I want to update my personal information. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames, terms and conditions once agreeing to use the chosen service provider. I authorise the obtaining of a National Metering Identifier and or a Metering Installation Registration Number on my residential address to obtain supply details. It is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection and that there is easy access to the meters. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow may be paid a fee by the service provider and may pay a fee to the Agent in respect of the provision of the service provided to me by connectnow.

Please Call Me Yes

Signed: _____

Date / /

ID: 16241